



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

"Jefferson County: Responsible government  
advancing quality of life"

## MEMORANDUM

**\*\*REVISED 04-17-2019**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** April 10, 2019

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of April 15, 2019

<b>Monday</b> <b>April 15, 2019</b>	Intercounty Coordinating Council (ICC)	9:30 a.m.	Dodge County Administration Building 127 E. Oak St, Juneau
<b>Tuesday</b> <b>April 16, 2019</b>	County Board	5:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
	Bridges Federated Library System Board	6:00 p.m.	Hartland Public Library 110 E. Park Ave, Hartland
<b>Wednesday</b> <b>April 17, 2019</b>	Land and Water Conservation Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
	Board of Health	1:00 p.m.	Health Department Conference Room 1541 Annex Rd, Jefferson
	Traffic Safety Commission	1:00 p.m.	Highway Conference Room 1425 S. Wisconsin Dr, Jefferson
	Veterans Service Commission	3:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson
<b>Thursday</b> <b>April 18, 2019</b>	<del>*HOME Consortium Board</del> (Canceled)	9:00 a.m.	<b>Waukesha County Administration Building 515 W. Moreland Blvd, Rm 355/59 Waukesha</b>
	Planning and Zoning Committee – Public Hearing	7:00 p.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>Friday</b> <b>April 19, 2019</b>	Holiday – Courthouse Closed		
<b>Saturday</b> <b>April 20, 2019</b>	<b>**Lake Ripley Management District (Agenda Added)</b>	9:00 a.m.	<b>Oakland Town Hall N4450 CTH A, Cambridge</b>
<b>Sunday</b> <b>April 21, 2019</b>	No Scheduled County Meetings		



# *Intercounty Coordinating Committee*

***Columbia, Dodge, Green Lake, Jefferson, Marquette, Sauk & Waushara Counties***

## **MEETING AGENDA & PROGRAM**

**Officers:**

Chairman

Russell Kottke  
Dodge County  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Vice Chairman

Vern E. Gove  
112 E. Edgewater Street  
Portage, WI 53901

Secretary

Green Lake County Clerk  
571 County Road A  
Green Lake, WI 54941

Treasurer

Dodge County UW-Extension  
127 E Oak Street  
Juneau, WI 53039

**Member Contacts:**

Columbia County

Vern E. Gove  
112 E. Edgewater Street  
Portage, WI 53901

Dodge County

Russell Kottke  
W8542 Laurel Hill Road  
Fox Lake, WI 53933

Green Lake County

Harley Reabe  
N5878 Lakeview Dr.  
Green Lake, WI 54941

Jefferson County

Jim Schroeder  
539 E Reinel St  
Jefferson, WI 53549

Marquette County

Bob Miller  
N1305 18<sup>th</sup> Rd  
Dalton, WI 53926

Sauk County

Peter Vedro  
617 Bascom Hill Dr.  
Baraboo, WI 53913

**Mailing Address:**

UW-Extension  
127 E Oak Street  
Juneau, WI 53039

<b>DATE:</b>	April 15, 2019
<b>TIME:</b>	9:30AM
<b>PLACE:</b>	Dodge County Administration Building (1st Floor) 127 E. Oak Street Juneau, WI 53039

<b>9:00 AM</b>	<b><i>Gathering</i></b>
<b>9:30 AM</b>	<p>Call to Order</p> <p>Pledge of Allegiance Certification of Open Meeting Notice</p> <p>Adoption of Agenda Approval of Previous Meeting Minutes</p> <p>Reports from Visiting Legislative Officials</p> <p>Update of County Issues – WCA</p> <p><b>Program:</b></p> <p>Dodge County Farmers for Healthy Soil &amp; Healthy Water is a Farmer Led group whose mission is improving our community's soil &amp; water through conservation practices &amp; education. Emphasis on improving soil health with Cover Crops, residue management and reduced tillage.</p> <p>Tony Peirick of the Healthy Soil, Healthy Water group, will be the speaker/guest</p> <p>Open Discussion of County Issues</p> <p>Adjourn</p>

## **AGENDA**

### **JEFFERSON COUNTY BOARD MEETING**

**TUESDAY      APRIL 16, 2019      5:00 p.m.**

**Jefferson County Courthouse  
311 S. Center Avenue, Room 205  
Jefferson, WI 53549**

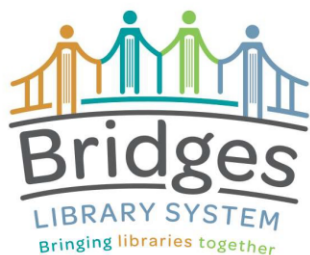
1. **CALL TO ORDER**
2. **ROLL CALL BY COUNTY CLERK**
3. **PLEDGE OF ALLEGIANCE**
4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
5. **APPROVAL OF THE AGENDA**
6. **APPROVAL OF MARCH 12, 2019 MEETING MINUTES**
7. **SPECIAL ORDER OF BUSINESS**  
Presentation - Results of Communication Study Report - Elert & Associates
8. **COMMUNICATIONS**
  - a. Treasurer's Report
  - b. Appointments by County Board Chair – Matthew Foelker to the Broadband Working Group; Richard Jones, Christopher Nash, David Musolf, Jennifer Bakke, Michael Hollinger, Frank Vratny and Kim Herro to the Comprehensive Plan Steering Committee.
  - c. Zoning Committee – Notice of Public Hearing, April 18, 2019
9. **PUBLIC COMMENT**
10. **ANNUAL REPORTS**
  - a. Clerk of Courts – Cindy Hamre Incha
  - b. Corporation Counsel – J. Blair Ward
  - c. District Attorney – Su Happ

**COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
11. **BROADBAND WORKING GROUP**
  - a. Resolution – Establishing a partnership with Netwurx Internet, LLC to provide a Phase 1 Broadband infrastructure and services to underserved areas of Jefferson County
12. **COUNTY ADMINISTRATOR**
  - a. Resolution – Accepting bid for one enclosed custom tandem axle trailer for the Jefferson County Sheriff's Office Dive Team
  - b. Resolution – Applying for a Wisconsin Department of Natural Resources Flood Mitigation grant
13. **EXECUTIVE COMMITTEE**
  - a. Resolution – Entering into a Memorandum of Understanding with the City of Oconomowoc and the Oconomowoc Library Board
14. **FINANCE COMMITTEE**
  - a. Resolution – Amending the 2019 Jefferson County Parks Department Budget
15. **HIGHWAY COMMITTEE**
  - a. Resolution – Approving 2019 asphalt pulverizing and milling quotes
  - b. Resolution – Approving 2019 Local Road Improvement Program asphalt bid
  - c. Resolution – Approving 2019 pre-mixed hot mix asphalt vendor quotes
  - d. Resolution – Approving 2019 weal coat oil vendor bids
16. **HUMAN RESOURCES COMMITTEE**
  - a. Resolution – Creating a full-time Building Maintenance Worker I position in the Central Services Department

17. **PARKS COMMITTEE**
- a. Resolution – Accepting donation of a two-acre parcel of property to expand Indian mounds and Trail park near Fort Atkinson
  - b. Resolution – Authorizing Wisconsin Department of Natural Resources Stewardship Program, Federal Recreational Trails Program (RTP), and Land & Water Conservation Fund (LAWCON) grant applications and acceptance
18. **PLANNING AND ZONING COMMITTEE**
- a. Report – Approval of Petitions
  - b. Ordinance – Amend Zoning Ordinance
19. **APPOINTMENT BY COUNTY ADMINISTRATOR**
- a. Bill Kern as Highway Commissioner for a two-year term ending May 31, 2021
  - b. Joann Larson to the Land Information Council to serve as the Real Estate Representative for a three-year term ending June 30, 2022.
  - c. Todd Lindert to the Land Information Council to serve as the Public Safety Representative for a three-year term ending June 30, 2022
  - d. Dick Schultz to the Board of Health for a three-year term ending May 10, 2022.
20. **APPOINTMENTS BY COUNTY BOARD CHAIR**
- a. Jim Mode to the Jefferson County Economic Development Consortium (JCEDC) for a three-year term ending May 1, 2022
  - b. Darryl Falk to the Local Emergency Planning Committee (LEPC) for an indeterminate term.
21. **PROCLAMATIONS**
- a. Proclaiming the week of April 14<sup>th</sup> through April 27, 2019, as National Public Safety Telecommunicators Week
  - b. Proclaiming April as Fair Housing Month in Jefferson County
  - c. Proclaiming the month of April as Alcohol Awareness Month
22. **PUBLIC COMMENT** (General)
23. **ANNOUNCEMENTS**
24. **ADJOURN**

**NEXT COUNTY BOARD MEETINGS**

**May 14, 2019  
7:00 P.M. – RM 205**



741 N. Grand Ave., #210  
Waukesha, WI 53186

P 262.896.8080  
W [bridgeslibrarysystem.org](http://bridgeslibrarysystem.org)

## Regular Board Meeting

DATE: Tuesday, April 16, 2019  
TIME: 6:00 p.m.  
PLACE: Hartland Public Library  
110 E. Park Avenue  
Hartland, WI 53029

If you require a sign language interpreter, assistive listening devices, or other accommodations to participate in this meeting, please contact the Bridges Library System office (262-896-8080) at least 72 hours in advance.

## AGENDA

1. Call to Order
2. Comments from the Public
3. Correspondence
4. Approve Minutes of March 2019 Meeting - Action
5. Approve Payment of Monthly Invoices - Action
6. Review Financial Reports - Action
7. Reports: APL, Resource Library, Staff, Director
8. 2019 Trustee Dinner Contract - Action
9. Strategic Plan Update – Action
10. Public Library System Redesign (PLSR) Update – Discussion
11. Confirmation of Next Meeting: Tuesday, May 21, 2019 (Dwight Foster Public Library, Fort Atkinson)
12. Adjournment

**Serving the libraries of Waukesha and Jefferson Counties**

OUR MISSION: Improving member libraries through leadership, collaboration, & support

**Jefferson County Land & Water Conservation Committee Agenda**  
**"Working Together to Protect & Enhance the Environment"**

**Jefferson County Courthouse**  
**311 S Center Ave, Rm 112**  
**Jefferson, WI 53549-1701**

**Wednesday, April 17, 2019 @ 8:30 am**

**Committee Members: Matt Foelker (Chair), Walt Christensen (Vice-Chair), Ed Morse (Secretary), Dan Herbst (UWEX Member), Mike Kelly (UWEX Member), Frank Anfang (FSA Rep), and Margaret Burlingham (Public Member)**

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Introduction of Interim Director
5. Review of the April Agenda
6. Approval of the March 20, 2019 Meeting Minutes
7. Public Comment (members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Communications
  - Department of Agriculture, Trade & Consumer Protection (DATCP) April 2019 Report
9. Discussion on Department Updates
10. Discussion on Natural Resources Conservation Service (NRCS) Report
11. Discussion on WI Land+Water Annual Conference Resolutions
12. Discussion on 4<sup>th</sup> Grade Farm Tour
13. Discussion and Possible Action on Notices of Noncompliance - Farmland Preservation Program (FPP)
14. Discussion and Possible Action on Cancellation of Notices of Noncompliance - FPP
15. Review of the Monthly Financial Report (February)
16. Discussion and Possible Action on Purchase of Agriculture Conservation Easement (PACE) Applications & Baseline Documentation
17. Discussion on Items for the Next Agenda
  - Rock Lake Management Plan
18. Next Scheduled Meeting:
  - May 15, 2019 @ 8:30 am in Room 112
19. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.



**Jefferson County Board of Health Agenda**  
**Health Department Conference Room**  
**1541 Annex Road, Jefferson, WI 53549**  
**920-674-7275**  
**April 17, 2019**  
**1 p.m.**



**Board Members**

**Don Williams, MD, Chair; Conor Nelan, Vice-Chair; Dick Schultz, Secretary; Maria Dabel; Samantha LaMuro, R.T.**

- 1. Call to order**
- 2. Roll Call (establish a quorum)**
- 3. Certification of Compliance with the Open Meetings Law**
- 4. Approval of the Agenda**
- 5. Approval of Board of Health Minutes for January 16, 2019 Meeting**
- 6. Communications**
- 7. Public Comment** (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
- 8. Review of Health Department Financial Report**
  - a. Review and Discussion of Income Statement
  - b. Donation from Randy Schopen Foundation
  - c. United Way Grant
- 9. Operational Update of the Environmental Health Program**
- 10. Discussion of Public Health Preparedness Program**
  - a. Recent Exercises and Meetings
- 11. Discussion of Public Health Program**
  - a. Review of Statistics
  - b. Review of Communicable Disease Cases Reported
  - c. Update on Executive Committee Discussion on Combining Boards/Committees
  - d. Community Dental Clinic and Rock River Free Clinic Updates
  - e. Update on Falls Prevention Program with EMS
  - f. Staffing Update Health Department
- 12. Discussion of Health Department Monthly Report**
  - a. Community Health Assessment Timeline
- 13. Acknowledgement of Diane Nelson's Upcoming Retirement**
- 14. Future Agenda Items**
- 15. Adjourn**

**Next Scheduled Meetings: Wednesday – July 17, October 16, 2019**

*A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.*

*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.*

***Jefferson County Traffic Safety Commission***  
**Jefferson County Highway Department**  
**Committee Room**  
**1425 Wisconsin Drive**  
**Jefferson, WI 53549**  
**Meeting Agenda**  
**April 17, 2019**  
**1:00 P.M.**

**Committee Members:**

Delzer – Chair, Jenswold, Mayer, Milbrath, Kern, Cooper, Kutz, Davis, Pileggi

- 1) Call meeting to Order
- 2) Roll Call
- 3) Certification of compliance with the Open Meetings Law
- 4) Review of the Agenda
- 5) Approval of the October 17, 2018 meeting minutes
- 6) Communications
- 7) Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
- 8) Old Business – None
- 9) New Business
  - a) Discuss traffic safety with farm machinery on CTH B (Aztalan – Lake Mills)
  - b) Discuss adding flashing lights to stop signs at CTH D and USH 18
- 10) Traffic Accident Spot Map – Jefferson County Sheriff's Department
- 11) WisDOT – Southwest Region, Madison – Traffic Section
- 12) WisDOT-Bureau of Transportation Safety - Transportation Safety Report  
& Highway Safety Input
- 13) Wisconsin State Patrol – Report
- 14) Village/City Police Department- Reports
- 15) Date of next meeting (1:00 pm July 17, 2019)
- 16) Adjourn

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Jefferson County  
Veterans Service Commission

**AGENDA**

Wednesday, April 17, 2019

Jefferson County Courthouse  
311 S. Center Ave, Rm 112  
Jefferson, WI 53549

3:00 PM

**Commission Members:**

Timothy Anhalt, Michael Clish, Joseph Naylor, vice chair Jim Seidl, chair, Augie Tietz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (members of the public who wish to address the Commission on specific agenda items must register their request at this time)
6. Approval of minutes from March 28<sup>th</sup>, 2019 Commission meeting
7. Communications
8. Review of Veterans Service Commission charter and aid policy
9. Discussion and possible action on establishing a Veterans Service Commission Loan Guarantee Program
10. Discussion and possible action on establishing a Veterans Foundation
11. Discussion of Veterans events/private donations
12. Discussion and possible action on a housing initiative for the at-risk or literally homeless
13. Set Commission's meeting date(s) and discuss potential items for future agendas
14. Adjourn

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*Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.*

**NOTICE OF PUBLIC HEARING**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

*Steve Nass, Chair; George Jaeckel, Vice-Chair; Blane Poulson, Secretary; Matt Foelker and Lloyd Zastrow*

**SUBJECT:** Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

**DATE:** Thursday, April 18, 2019

**TIME:** 7:00 p.m. (*Courthouse doors will open at 6:30*)

**PLACE:** Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

**NOTICE IS HEREBY GIVEN** that the Jefferson County Planning and Zoning Committee will conduct a public hearing on April 18, 2019, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Members of the public will be allowed to be heard regarding any petition under consideration by the Planning and Zoning Committee. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL RESIDENTIAL**

**R4148A-19 – Kory Keller/James & Kory Keller, Gregory & Dawn Keller Property:** Create a 1-acre building site from part of PIN 006-0716-3044-000 (49.844 Ac) on **Hillside Dr** in the Town of Concord. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4149A-19 – Gregg Stephan:** Rezone a 2-acre farm consolidation lot around the home and buildings at **N3056 Will Road**, Town of Hebron, part of PIN 010-0615-3032-000 (27.52 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4150A-19 – Jeffery & Brenda Thayer:** Create a 1-acre building site from part of PIN 010-0515-1211-000 (40 Ac) near **W2496 Koch Rd**, Town of Hebron. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4151A-19 – Jon & Penny Bound:** Rezone 4.7 acres around the home and buildings at **N3497 Kiesling Rd**, Town of Jefferson, from part of PIN 014-0614-2132-000 (29.05 Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4152A-19 – Michael Bright:** Create a 2.25-acre lot on PIN 014-0615-0211-001 (28.219 Ac) on **Duck Creek Rd**, Town of Jefferson. This would be a consolidation of parcels of record from the same PIN, the area south of the DNR bike trail. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCE**

**R4153A-19 – Carole Hoffmeister:** Create a 5-acre Natural Resource zone on **Allen Rd** in the Town of Concord from part of PIN 006-0716-1111-001 (17.727 Ac). This is in accordance with Sec. 11.08(f)12 of the Jefferson County Zoning Ordinance.

**CONDITIONAL USE PERMIT APPLICATIONS**

**CU1980-19 – Casserly Properties, LLC:** Conditional use to allow a pet grooming business including occasional daytime events and a retail area for pet supplies. The site is part of PIN 012-0816-2231-002 (0.72 Ac) in a Community zone at **N8280 American St**, Town of Ixonia. This is in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

**CU1981-19 – Kathleen & Michael Kruk:** Conditional use for a kennel to allow up to eight dogs in an A-1, Agricultural zone at **W5521 West Pleasant Hill Rd**. The site is in the Town of Jefferson, on PIN 014-0614-2342-000 (45.3 Ac). This is in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance.



**Lake Ripley Management District Meeting of the  
Board of Directors April 20, 2019  
9:00 A.M. at Oakland Town Hall**

- I. Call to Order and Roll Call
- II. Public Comment
- III. Approve Minutes of March 16, 2019 meeting
- IV. Approve minutes of April 13, 2019 meeting
- V. Treasurer's Report
- VI. Lake Manager's Report and Correspondence
- VII. Old Business
  - a. Discussion and possible action on increasing Ripples newsletter distribution
  - b. Discussion and Possible Action on Lake Manager Compensation.
- VIII. New Business
  - a. Discussion and possible action on participation and the purchase of materials for a Memorial Day Parade float.
  - b. Discussion and possible action on weed harvesting program for 2019: permit, staffing, and hauling of harvested weeds.
  - c. Discussion and possible action on the lake manager position
    - i. Approval of Lake Manager resignation letterMeeting may enter Closed Session [as per §Wis. Statute 19.85 (1)(c) to consider staff-related employment and compensation]
- IX. Adjournment

Note: Public Comment will be taken at discretion of District Chair